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Conference Vendor Information

DATE: May 30th – June 3rd, 2012 (**WEDNESDAY through SUNDAY**)

Location: San Luis Resort
5222 Seawall Boulevard
Galveston, TX 77551

Hotel Contact: Rebecca Smith, Conference Planning Manager
409-740-8659 (office)
409-744-6913 (fax)
EMAIL: rsmith@ldry.com

Expected Attendees: 100 - 125

Vendor Contact: David J Taylor
(972) 804-2424 (cell)
David.taylor@cityofcarrollton.com

Vendor registration is required with the attached form. Vendor payment should accompany the registration form and allows the representatives to attend all of the events.

Set-up: Wednesday, May 30th beginning at 5:30 – 10:00pm
Show: Thursday, May 31st 7am -8:30pm (inc. Vendor night)
Tear Down: Friday, June 1st beginning 8am

The room reserved for the vendors is the Elissa ballroom which will only hold 16 vendor booths. Ceiling height is 18 feet. Additional vendor space would be available in the hallway outside this room but would not be secured nightly. This room is located adjacent to the training room used for general sessions.

Shipping is handled through the hotel. Contact Ms. Rebecca Smith at 409-740-8659 or by email rsmith@ldry.com for information to and from the hotel.

Vendors who wish to present a short program (10-15 minutes) may do so by contacting Bryan Strong, 1st Vice President and Program Committee Chairperson at Bryan.strong@dps.texas.gov. The program will need to be set by March 1st. Presentations will be on Thursday, May 31st following Opening Ceremonies.